

**University of California, San Francisco
Industry Contracts Division
Legal Internship Program**

UCSF is one of the world's leading biomedical research institutions, producing a steady stream of scientific knowledge and clinical achievements. The creation of new knowledge and making such knowledge available in the world of health care (through education and technology transfer) are at the core of UCSF's mission. The Industry Contracts Division within the Office of Sponsored Research (ICD) helps support that mission by building strong relationships with industry sponsors of UCSF clinical and basic sponsored research programs through our contract services. ICD has primary responsibility for negotiating and approving all industry research contracts between UCSF and biotechnology and pharmaceutical companies, as well as other nonprofit organizations; including clinical trial agreements, sponsored research agreements, material transfer agreements and confidential disclosure agreements.

Internship Description:

The Legal Intern (LI) will work under the supervision of ICD staff in the preparation, review, analysis, and negotiation of agreements with assistance from ICD officers (these may include Material Transfer or more advanced agreements depending on LI's experience). The LI will also research legal questions, manage sensitive communications with sponsor representatives, and provide time sensitive quality customer service to principal investigators and their staff. The LI's work assignments will provide the student with opportunities to develop basic contract drafting and negotiation skills, learn about issues pertinent to the university-industry collaborative research process, and become familiar with UCSF's intellectual property policies.

20 – 40 hours

Minimum 10 week commitment

Volunteer (willing to support externship credit where available)

To learn more about this opportunity please contact: Irene Shin, J.D., Associate Director of Industry Contracts, at Irene.Shin@ucsf.edu or 415.514.8920.

Qualifications:

Candidate must have successfully completed his or her first year of law school. The ideal student will also have a background in either physical or life sciences, and demonstrated interest/knowledge of sponsored research, contracts and intellectual property law.

Application Procedure:

Please submit a cover letter, resume and writing sample to Irene.Shin@ucsf.edu.